

**SAN ANGELO INDEPENDENT SCHOOL DISTRICT**

**Child Nutrition Department**

**Kim Carter, Director**

**305 Baker, San Angelo, Texas 76903-7030**

**(325) 659-3615 Fax (325) 658-4353**

**Staple Foods Competitive Sealed Proposal #17-12**

April 15, 2016

The San Angelo Independent School District will receive Competitive Sealed Proposal on Staple Foods for the 2016-17 school year. This is for the period of July 1, 2016 through June 30, 2017.

All Proposals will be received until 11:00 AM, Wednesday, May 11, 2016. Any proposal received after that time and date will be returned unopened and not considered. The District invites bidders to be present at the opening. Please mail or deliver all proposals to:

**Child Nutrition Department**

**Attn: Jason A. Henry, Assistant Director**

**San Angelo Independent School District**

**305 Baker Street**

**San Angelo, Texas 76903**

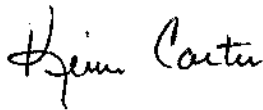
Please mark your envelope as follows: **SEALED PROPOSAL - STAPLE; Proposal #17-12; OPEN 11:00 AM, May 11, 2016.** All proposals must be submitted on the "Bid Sheet" provided.

The District reserves the right to reject any and/or all proposals. To make awards as they may appear to be advantageous to the District and to waive all formalities in bidding.

The District will not accept proposals without proper signature.

Your proposal will be appreciated.

Sincerely,



Kim Carter  
Child Nutrition Director

Sincerely,



Jason Henry  
CN Assistant Director

## Signature Page

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The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ 1-800- \_\_\_\_\_

Fax \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

Bidder (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Bidder (Print Name) \_\_\_\_\_

Position with Company \_\_\_\_\_

E-mail Address of Bidder \_\_\_\_\_

Signature of Company

Official Authorizing this Bid \_\_\_\_\_

Company Official (Print Name) \_\_\_\_\_

Official Position \_\_\_\_\_

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND  
RETURNED IN SEALED PROPOSAL PACKAGE**



**\*\*\*\*\* IMPORTANT SUBMITTAL INFORMATION \*\*\*\*\***

Please duplicate the appropriate label and affix to the outside of your sealed bid envelope or sample case/envelope. Vendor's name and return address should be printed on the sealed bid envelope or sample case/envelope.

Do not include any samples in the sealed bid envelope.

**FOR SAMPLES**

<b>S A M P L E S</b>	San Angelo ISD Child Nutrition Department 305 Baker Street San Angelo, TX 76903	<b>S A M P L E S</b>
	Attn: Jason Henry, Assistant Director	
	<u>Bid: Staple Foods CSP #17-12</u> <u>Samples Due: May 5, 2016</u>	
	<b>*Labels must accompany all samples.*</b>	

**FOR SEALED BIDS**

<b>S E A L E D  B I D</b>	San Angelo ISD Child Nutrition Department 305 Baker Street San Angelo, TX 76903	<b>S E A L E D  B I D</b>
	Attn: Jason Henry, Purchasing Coordinator	
	<u>Bid: Staple Foods CSP #17-12</u> <u>Bid Deadline: OPEN 11:00 AM, May 11, 2016</u>	

**It is your responsibility to meet the submittal requirements. We recommend that you verify the label data with the title page; the latter prevails.**

**SAN ANGELO INDEPENDENT SCHOOL DISTRICT**  
**Child Nutrition Department**  
**Kim Carter, Director**  
**305 Baker, San Angelo, Texas 76903-7030**  
**Phone (325) 659-3615 Fax (325) 658-4353**

**Staple Foods Competitive Sealed Proposal #17-12**  
**Forms Checklist**

- Page 2 – Signature page
- Page 4 – Check List
- Page 10 & 11 – Vendor Acknowledgment Forms
- Page 13 – Disclosure of Lobbying Activities – Signature box
- Page 14 – Conflict of Interest Questionnaire
- Page 15 – W-9
- Page 16 – **Notarized** Statement
- Page 17 – 35 – Bid Forms
- Nutritional Labels and Ingredient Labels attached for ALL products bid

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Mandatory Forms For Proposal Acceptance**  
**Failure To Complete, Sign & Return Will**  
**Result In Rejection Of Proposal**

### **General Conditions for Staple Foods and Condiments**

1. **APPLICABILITY** – These conditions are applicable and form a part of the contract documents for each purchase order and a part of the terms of each purchase order for items included in the specifications and bid forms issued herein.
2. **BIDS SHALL BE SUBMITTED ON THESE FORMS.** Failure to supply all required forms in this packet will prevent the proposal from being considered for award. Deviations to the General Conditions and/or Specifications shall be conspicuously noted in writing by the bidder and shall be included with the bid.
3. **ALTERNATE BID** – If necessary, shall be written on a separate sheet and attached to the proposal form provided. Each alternate must be clearly marked and variance from specifications noted.
4. **RIGHT TO REMEDY** Failure to notify SAISD Child Nutrition Office of deviations in schedules or quantities will allow SAISD the option to purchase product from another source. If a company defaults on any item, the item will be awarded to the next lowest bidder meeting specifications. Any increases in prices that are incurred by SAISD to secure these products may be charged to the defaulting company that received the original bid award.
5. **VENDORS WHO DO NOT BID** are requested to notify the San Angelo Independent School District Child Nutrition Department in writing if they wish to receive future proposals. Failure to do so may result in their being deleted from our vendor list.
6. **CONTRACTS** (except those of \$10,000 or less) awarded by School Food Authorities shall include a provision to the effect that the State agency or School Food Authority, the Department, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the contractor which are directly pertinent to the Program for the purpose of making audits, examination, excerpts, and transcriptions.
7. **TAX EXEMPT** - No charge will be allowed for Federal, State, or City taxes for which the Board of Education is exempt. The price shall be net and shall not include the amount of any such tax. Exemption certificate, if required, will be furnished on forms provided by the vendor.
8. **FAX or EMAILED Proposals** - Will not be accepted.
9. **FELONY CONVICTION NOTICE** must be completed and returned with this proposal.
10. All Small Business and Minority Firms, Women’s Business Enterprises, and Labor Surplus Area firms are especially invited to submit Proposals.
11. **QUESTIONS** concerning this proposal shall be addressed to the San Angelo I.S.D. Child Nutrition Department.

### **Additional General Conditions for Staple Foods and Condiments**

12. **BID PERIOD** – The contract period for this proposal will be from July 2016 through June 2017. Prices submitted must remain firm for the entire bid period.

Proposals received after the time and date specified, regardless of cause, will not be considered. Such late bids will be returned to the bidder upon the submission of a written request. PLEASE complete all blanks for each item number.

Bids must be submitted in a sealed envelope, plainly marked with bidder's name, product bid, opening date and time. Bids received without proper signature will not be accepted.

The District reserves the right to waive formalities and irregularities and to accept or reject each item separate or as a whole.

13. **PRICES** – shall be net, including transportation and delivery charges fully prepaid by the vendor, F.O.B. SAISD Warehouse. All prices must be typed or written in ink. Bids written in pencil will not be accepted.

14. **EVALUATION OF PROPOSALS** – It is not the policy of the San Angelo I.S.D. to purchase on the basis of low price alone.

In evaluating bids submitted, the following considerations will be taken into account: price, quality, suitability for the intended use, probability of continuous availability, vendor's service and date of proposed delivery and placement.

This bid will be awarded by line item unless specified differently in the specifications. Candy will be awarded by category.

15. **TIE BID** – In the case of a tie bid between a local company (in San Angelo) and an out-of-town company, the item will be awarded to the local company.

16. **SPECIFICATIONS** have been developed by the District to show minimal standards as to the usage, materials, and contents based on our needs.

17. **NUTRITIONAL LABELS** and Ingredient Labels must be attached on specified products where indicated on this bid.

18. **WEIGHT/ SERVING SIZE** All weights and serving sizes shall conform with measurements in the Food Buying Guide guidelines. Can labels, verifying servings, must accompany all bids.

19. **PACK** – PLEASE complete all blanks for each item number. It is very important to indicate pack as packaging may vary between companies.

20. **PACKAGING** – All items must be securely packed in uniform containers, adequately marked as to content, and must be delivered without damage or breakage. Open containers will not be accepted. No charge will be allowed for cases, boxes, etc., or for freight expense, or cartage. No empty cases or boxes will be returned to the vendor; however, such containers may be removed by the bidder at his own expense

21. **PRIVATE LABEL** – When bidding “Private Label Products” please identify the packer.

22. **MINIMUM SHIPMENT REQUIREMENTS:** Quantities will be delivered in amounts requested. Alternate bids may be submitted for increases in quantities due to shipping requirements if a company so desires. Evaluations will be based on storage availability and price.

23. **DELIVERIES** required in this bid shall be a drop shipment, freight prepaid, F.O.B. destination, 305 Baker, San Angelo, Texas. Bid prices shall include all freight and delivery charges. Products will be delivered during the specified week and in the specified quantity as listed in the delivery schedule. Vendors shall keep the district advised of the status of orders, as failure to meet delivery dates may result in removal from the approved bidders list.

Bulk materials are to be placed on pallets on the receiving platform as directed by the receiving clerk. All products **MUST BE** delivered on a 40" x 48" standard wood pallet. Pallets are exchangeable, if desired. If a supplier fails to ship on pallets, 10% will be deducted from the invoice amount to cover handling charges **OR** the shipment will be refused.

All deliveries must be pre-scheduled with the Child Nutrition Office. Deliveries will be accepted between the hours of 7:00 AM and 2:00 PM.

24. **SUPPLIERS** are expected to carry sufficient inventories to cover the needs of the District.

25. **NONPERFORMANCE OF CONTRACT** - The District reserves the right to cancel the entire contract with a ten (10) day notice in the event:

- a. any item is not delivered according to the specifications and/or bid price
- b. delivery is not made within the specified time period.
- c. product quality is not acceptable.

26. **QUANTITIES REQUIRED** are substantially correct. The District reserves the right to purchase additional quantities above that stated at the same unit price unless otherwise specified by the bidder. Quantities may increase/decrease due to the receipt of Commodities.

Quantities will be delivered in amounts requested. Alternate bids may be submitted for increases in quantities due to shipping requirements if a company so desires. Evaluations will be based on storage availability and price.

Bulk materials are to be placed on pallets on the receiving platform as directed by the receiving clerk. Delivery dates are listed on the Delivery Schedule.

27. **QUALITY** of products will be tested for acceptability as per bid specifications. Selection will be based on testing. The decision of the Child Nutrition Department regarding the quality and acceptability will be final.

Out-dated items and items not meeting specifications will be refused and returned to the vendor at the vendor's expense.

28. **SAMPLES** shall be delivered or mailed by the bidder to the attention of the Assistant Director, 305 Baker, San Angelo, Texas 76903. Each sample shall be clearly tagged to show the bidder's name, address, bid title, and bid item for which the sample is proposed. Samples are to be sent at **NO CHARGE**. Samples must be received by **May 5, 2016**.

**All samples must arrive with Nutritional Labels and Ingredient Labels. Samples will not be considered without these documents. Samples must be FULL cases.**

Alternate bids may be considered if samples have been received by the Child Nutrition Office and time limits allow for proper brand approval.

If bidding products that are not listed as Approved, a sample is required.

If samples are received and approved after the date of this mailing, the San Angelo I.S.D. is not responsible for informing vendors that they can bid this newly approved product (even if the product is not listed on this mailing). The company sending the sample will be responsible for informing others that the product is approved and may be considered for this bid period. The San Angelo I.S.D. will award bids to approved products (even if they are not on this list).

29. **TESTING** - All products will be tested upon delivery for wholesomeness, quality, grade, texture, appearance, and flavor. The vendor will be notified by the Child Nutrition Department if any portion of the specified shipment does not meet specification for quality and/or wholesomeness.

It will then be the responsibility of the vendor to pick up the entire shipment within thirty (30) days after receipt of notification by certified mail. If the product is not picked up within thirty (30) days, it will be destroyed by the District. The San Angelo I.S.D. reserves the right to purchase the specified product elsewhere and charge the increase in price, and cost of handling, if any, to the contractor.

30. **CONTRACTS FOR PURCHASE** will be put into effect by a purchase order(s) executed by the Child Nutrition Director after bids have been awarded. This bid will be submitted to the School Board on **June 20, 2016**. Purchase Orders will be mailed thereafter.

A summary of this bid may be found after the School Board approval on the SAISD website.  
<http://www.saisd.org/Departments/FoodServices/bids.asp>

Purchase Orders will be issued to companies awarded the bid per item. Number of Purchase Orders will be determined by scheduled delivery of products. All products scheduled to be delivered prior to August 31, 2016 will be placed on a separate purchase order from items delivered after September 1, 2016.

31. **INVOICES** shall have all items received listed. Invoices will be verified and signed by the receiving department.

32. **STATEMENTS** are to be mailed monthly to:

San Angelo Independent School District  
Child Nutrition Department  
305 Baker Street  
San Angelo, Texas 76903-7030

33. **BUY AMERICAN PROVISION** - Schools and RCCIs participating in the NSLP and SBP are required by law to use nonprofit SNP funds, to the maximum extent practicable, to buy domestic commodities or products for meals served under the NSLP and SBP. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. *substantially* using agricultural commodities that are produced in the U.S. The term “substantially” means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Therefore, when nonprofit SNP funds are used to acquire foods, schools and institutions must ensure that the items are in compliance with this requirement. Additional requirements for preference for agricultural products from Texas are applicable to the use of nonprofit school Child Nutrition funds, in accordance with Section 44.042, Texas Education Code.



**34. EQUAL EMPLOYMENT OPPORTUNITY:**

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

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**VENDOR ACKNOWLEDGMENT FORM**

**BIDDER PREFERENCE CERTIFICATION**

Please answer the following questions and return them with this Bid:

Is your principal place of business in Texas? (Circle One)      Yes      No

If no, in which state is your principal place of business?

If your principal place of business is not Texas, does your state favor resident Bidders in your state by some dollar increment or percentage? (Circle one)      Yes      No

If yes, what is that dollar increment or percentage?

For information regarding this series of questions, see Article 601g of the Texas Civil Statutes.

**FELONY CONVICTION NOTIFICATION**

State of Texas Legislative Senate Bill No.1, Section 44.034, Notification of criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notices as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

**This Notice Is Not Required of a Publicly-Held Corporation**

Check One:

- My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.
- My firm is not owned nor operated by anyone who has been convicted of a felony.
- My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

Details of Conviction(s): \_\_\_\_\_

**CERTIFICATION REGARDING TEXAS FAMILY CODE**

As per Section 14.52 of the Texas Family Code, added by S.B. 84, Acts, 73<sup>rd</sup> Legislature, R.S. (1993), all bidders must complete and submit with the bid the following required affidavit:

I, the undersigned authorized bidder, do hereby acknowledge that *NO* sole proprietor, partner, majority shareholder of a corporation, or an owner of 10% or more of an other business entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement. I understand that under this code, a sole proprietorship, partnership, corporation, or other entity in which a sole proprietor, partner, majority shareholder of a corporation, or an owner of 10% or more of another entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement is *NOT* eligible to bid or receive a state contract.

I, the undersigned agent for the firm named below, certify that the information concerning notifications and certifications listed above has been reviewed by me and the information furnished is true to the best of my knowledge.

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**VENDOR ACKNOWLEDGMENT FORM**

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**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated. (Before completing certification, read attached instructions)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this proposal.

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**APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS EXCEEDING \$100,000 IN FEDERAL FUNDS**

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Submissions of the certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more the \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

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**COMPLIANCE CERTIFICATION TO EPA REGULATIONS APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS EXCEEDING \$100,000 IN FEDERAL FUNDS**

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I, the vendor, am in compliance with all applicable standards, orders or regulation issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 12 (1) regarding reporting violations to the grantor agency and to the United States Environmental Protection Agency Assistant Administrator for the Enforcement.

\_\_\_\_\_

\_\_\_\_\_  
Name/Address of Organization

\_\_\_\_\_  
Name/Title of Submitting Official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Procurement

### Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and / or has been secured to influence the outcome of a covered Federal Action.
2. Identify the status of the covered Federal Action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal Action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub award recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1<sup>st</sup> tier. Sub awards include but are not limited to subcontracts, sub grants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal Agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Proposal (IFB) number; grant announcement number; the contract, grant, or loan award number; the application Proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award / loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box (es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box (es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.



# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

**1** Name of person who has a business relationship with local governmental entity.

**2**  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3** Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_ Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes  No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes  No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes  No

D. Describe each employment or business relationship with the local government officer named in this section.

**4**

\_\_\_\_\_ Signature of person doing business with the governmental entity

\_\_\_\_\_ Date

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED IN SEALED PROPOSAL PACKAGE**



**NOTARIZED STATEMENT VALIDATING PROPOSAL CONTENTS**  
**NON COLLUSION STATEMENT**

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*Vendor* shall not prepare this Proposal in collusion with any other *Vendors* and the contents of this Proposal as to prices, terms or conditions may not be communicated by this organization nor by an employee or agent of this organization to any other *Vendor* or to any other persons engaged in this type of business activity prior to the official Proposal due date. However, the authorized agent or officer signing this Proposal is not and has not been, for six months, directly or indirectly concerned in any agreement to control the conditions and/ or a price of services proposed, or has not influenced any person to propose or not purpose thereon.

I have read the complete Proposal for **Staple Bid #17-12** and verify the accuracy of all information contained in the Proposal.

Authorized Vendor Officer

---

Signature

---

Typed name

---

Date

NOTARY PUBLIC

---

Name

---

Date

My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND  
RETURNED IN SEALED PROPOSAL PACKAGE**



**SAN ANGELO INDEPENDENT SCHOOL DISTRICT**  
**Child Nutrition Department**  
**Kim Carter, Director**  
**305 Baker, San Angelo, Texas 76903-7030**  
**(325) 659-3615 Fax (325) 658-4353**

**STAPLE FOODS & CONDIMENTS**  
**BID #17-12**

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.2201	600	6/#10	Beans-Green – Grade B Blue Lake variety; Northwest or Midwest, 3-4 sieve, recommended drained weight: 63 oz.; no short cuts or special cuts ≤ 140 mg Sodium				
<u>Delivery Dates:</u>			# of 1/2 cup servings _____ per can  Attach Product info to verify Servings per can	UPC Code		# cs per pallet	
9/14/16	300						
11/16/16	300						
Srv/cn	Vendor's minimum shipment:						
22.2204	700	6/#10	Beans - Pinto Grade A canned dry pinto beans, cooked And packed in salt water. ≤ 140 mg Sodium				
<u>Delivery Dates:</u>			# of 1/2 cup servings _____ per can  Attach Product info to verify Servings per can	UPC Code		# cs per pallet	
7/13/16	300						
10/5/16	300						
11/16/16	100						
Srv/cn	Vendor's minimum shipment:						
22.2207	168	6/#10	Carrots, Sliced ≤ 140 mg Sodium				
<u>Delivery Dates:</u>			# of 1/2 cup servings _____ per can  Attach Product info to verify Servings per can	UPC Code		# cs per pallet	
10/26/16	168						
Srv/cn	Vendor's minimum shipment:						

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.2208	250	6/#10	Corn - Whole Kernel – Yellow; Grade B; wet pack preferred; recommended drained weight: 74 oz ≤ 140 mg Sodium <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify                      Servings per can</b>				
<b>Delivery Dates:</b> 9/21/16      250				UPC Code	# cs per pallet		
Srv/cn				Vendor's minimum shipment:			
22.2210	2,800	5# Bag	Potatoes-Instant, School-Pak Potato Pearls Vitamin C added with milk,  <b>Yield per pk _____</b> <b>Attach product info to verify Yield</b>  <b>Approved:</b> Basic American #41770 <b>Not Approved:</b> Completely Supreme Idaho Pacific #301, Chef Masters #334  <b>Sample Required</b> if not listed above				
<b>Delivery Dates:</b> Beginning 9/2/16 ship 350 bags once a month for total of 8 shipments				UPC Code	# cs per pallet		
bg				Vendor's minimum shipment:			
22.2214	480	6/#10	Tomatoes, Diced – Grade A; In Juice ≤ 220 mg Sodium <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify                      Servings per can</b>				
<b>Delivery Dates:</b> 8/31/16      96 10/5/16      96 12/7/16      96 2/8/17        96 4/5/17        96				UPC Code	# cs per pallet		
Svr/Cn				Vendor's minimum shipment:			
22.2215	144	6/#10	Tomato Paste ≤ 90 mg Sodium per 2 tbsp <b># of 2 tbsp servings _____ per can</b>  <b>Approved:</b> Hunts <b>Attach Product info to verify                      Servings per can</b>				
<b>Delivery Dates:</b> 9/7/16        144				UPC Code	# cs per pallet		
Srv/cn				Vendor's minimum shipment:			
22.2301	1,120	6/#10	Applesauce – Grade A Unsweetened, Natural 9 Brix Minimum  <b>Not Approved:</b> Chef Maxwell <b>Sample Not Required</b>				
<b>Delivery Dates:</b> 7/20/16      336 10/12/16     336 1/4/17        224 3/8/17        224				UPC Code	# cs per pallet		
cs				Vendor's minimum shipment:			

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.2302	1,400	6/#10	Peaches, Sliced in Light Syrup or Fruit Juice, Yellow Clingstone  <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify Servings per can</b>				
<u>Delivery Dates:</u>							
7/20/16	280						
9/28/16	280						
11/16/16	280						
1/11/17	280						
3/22/17	280						
Srv/cn	Vendor's minimum shipment:						
22.2303	784	6/#10	Pears, Sliced – Grade B; Domestic preferred minimum drained weight:64 oz; in Light Syrup or Fruit Juice,  <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify Servings per can</b>				
<u>Delivery Dates:</u>							
7/27/16	84						
9/14/16	196						
11/2/16	196						
1/18/17	196						
Srv/cn	Vendor's minimum shipment:						
22.2304	576	6/#10	Pineapple Chunks in Light Syrup or juice pack  <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify Servings per can</b>  <b>Not Approved: Chef Maxwell</b>				
<u>Delivery Dates:</u>							
9/21/16	144						
11/16/16	144						
1/25/17	144						
3/22/17	144						
Srv/cn	Vendor's minimum shipment:						
22.2308	576	6/#10	Mandarin Oranges in Light Syrup or Fruit Juice  <b># of 1/2 cup servings _____ per can</b>  <b>Attach Product info to verify Servings per can</b>				
<u>Delivery Dates:</u>							
7/20/16	192						
11/9/16	192						
3/8/17	192						
Srv/cn	Vendor's Minimum shipment:						

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.4423	4,170	12 ct	Flour Tortillas, ≥50% Whole Grain & remaining 50% must be enriched grains 6" Diameter ONLY, Must be free of phosphoric acid preservatives <b>Must meet 1 oz. equivalent grains for CN program</b>  <b>Approved:</b> Azteca 06109, Mission 28465 <b>Sample and Product Label Required</b>				
<u>Delivery Dates:</u> 08/03/16 600 Remaining ordered As needed.				UPC Code	# cs per pallet		
Ea	Vendor's minimum shipment:						
22-5502	200	20#	Spaghetti, ≥50% Whole Grain & remaining 50% must be enriched grains 10"; made from whole grain semolina or durum flour <b>Product and Nutritional Label Required</b> <b>Approved:</b> Barilla 003769, Patria 8023				
<u>Delivery Dates:</u> 11/2/16 100 3/8/17 100				UPC Code	# cs per pallet		
#	Vendor's minimum shipment:						
22-5504	165	10#	Lasagna, ≥50% Whole Grain & remaining 50% must be enriched grains <b>Product and Nutritional Label Required</b> <b>Approved:</b> Ultra Grain 49101 00039 7				
<u>Delivery Dates:</u> 8/3/16 83 12/14/16 82				UPC Code	# cs per pallet		
#	Vendor's minimum shipment:						
22.5507	100	20#	Rotini Pasta, ≥50% Whole Grain & remaining 50% must be enriched grains <b>Product and Nutritional Label Required</b> <b>Approved:</b> Barilla 003772, Ultra Grain OB 20174				
<u>Delivery Dates:</u> 10/5/16 50 1/4/17 50				UPC Code	# cs per pallet		
#	Vendor's minimum shipment:						
22.5509	50	25#	Rice, Whole Grain Brown <b>Product and Nutritional Label Required</b> <b>Approved:</b> Par Excellence R2PX25QC0				
<u>Delivery Dates:</u> 4/5/17 50				UPC Code	# cs per pallet		
Sk	Vendor's minimum shipment:						

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.5510	460	25#	Flour-White, All-purpose bleached, Enriched  <b>Approved: Sysco Classic</b>  <b>Product and Nutritional Label Required</b>				
<u>Delivery Dates:</u> 12/14/16 260 3/2/17 200				UPC Code	# cs per pallet		
Sk	Vendor's minimum shipment:						
22.5513	450	25#	Flour, Whole Wheat - U. S. Grade 2 or better whole wheat Flour is whole grain. It contains the finely ground bran, germ, and Endosperm of the whole wheat kernel. May contain added calcium  <b>Product and Nutritional Label Required</b> <b>Approved: Morrison 903093</b>				
<u>Delivery Dates:</u> 8/5/16 150 10/12/16 150 2/1/17 150				UPC Code	# cs per pallet		
sk	Vendor's minimum shipment:						
22.5515	25	25#	Cornmeal				
<u>Delivery Dates:</u> 7/20/16 25				UPC Code	# cs per pallet		
Sk	Vendor's minimum shipment:						
22.5516	350	50#	Sugar - Granulated, Cane				
<u>Delivery Dates:</u> 7/27/16 100 11/2/16 125 2/8/17 125				UPC Code	# cs per pallet		
Sk	Vendor's minimum shipment:						
22.5517	65	25#	Sugar - Brown				
<u>Delivery Dates:</u> 7/27/16 65				UPC Code	# cs per pallet		
Sk	Vendor's minimum shipment:						

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.5518	50	25#	Sugar - Powdered				
<u>Delivery Dates:</u> 10/5/16 50				UPC Code		# cs per pallet	
Sk Vendor's minimum shipment:							
22.5519	380	16 oz	Yeast				
<u>Delivery Dates:</u> 7/13/16 80 10/12/16 160 2/8/17 140			<b>Approved:</b> Fermipan Super 2 in 1, #660176	UPC Code		# cs per pallet	
Pk Vendor's minimum shipment:							
22.5531	198	GI	Oil - Salad				
<u>Delivery Dates:</u> 11/16/16 198			<b>Containing 0g Trans Fats</b>	UPC Code		# cs per pallet	
			<b>Approved:</b> West Creek 897344				
gl Vendor's minimum shipment:							
22.5544	50	25#	Milk - Powdered				
<u>Delivery Dates:</u> 1/6/17 50			<b>Containing 0g Trans Fats</b>	UPC Code		# cs per pallet	
sk Vendor's minimum shipment:							
22.5556	450	48/3.5oz	Pudding Cups - Chocolate, Fat Free				
<u>Delivery Dates:</u> First shipment 7/27/16 ship 125 cases. Remaining ordered as needed.			Must meet smart snack requirements	UPC Code		# cs per pallet	
			<b>Ingredient labels and Nutritional Data Required</b>				
			<b>Approved:</b> ConAgra Snack Pack #2700055413				
			<b>Sample Required</b> if not listed above				
gl Vendor's minimum shipment:							

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.5561	400	144/1.5oz	Raisins Individually packed Each 1.5 oz package = 1/4 cup fruit for USDA Child Nutrition Programs				
<u>Delivery Dates:</u>			<b>Ingredient labels and Nutritional Data Required</b>	UPC Code		# cs per pallet	
10/7/16	200						
2/1/17	200						
ea			Vendor's Minimum shipment:				
22.5562	350	200/1oz	Craisin, Strawberry Individually packed				
<u>Delivery Dates:</u>			<b>Ingredient labels and Nutritional Data Required</b>	UPC Code		# cs per pallet	
10/12/16	175						
3/8/17	175						
ea			Vendor's Minimum shipment:				
22.6600	350	#10 cn	Cheese Sauce – Nacho Cheddar: Mild <b>SAISD Concessions</b>				
<u>Delivery Dates:</u>			<b>Approved:</b> Trenton Farms 05070, Casa Fiesta 08909	UPC Code		# cs per pallet	
7/27/16	350						
Cn				Vendor's minimum shipment:			
22.6602	4,496	32 oz pkg	Cheese Sauce Mix, <b>Yield per pk _____</b>				
<u>Delivery Dates:</u>			<b>Attach product info to verify Yield</b> <b>Ingredient labels and Nutritional Data Required</b>	UPC Code		# cs per pallet	
7/27/16	1528						
12/14/16	1528						
3/2/17	1440						
Yld			Vendor's minimum shipment:				

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.6603	1,225	#10 cn	Coney Sauce (Chili Hot Dog Sauce w/ Meat) ≤ 400 mg Sodium <b>Specify meat content: _____ %</b>				
<u>Delivery Dates:</u>							
7/20/16 250							
10/19/16 250							
12/7/16 250							
2/1/17 250							
4/5/17 225							
Cn				Vendor's minimum shipment:			
22.6610	2,016	3.2 oz pkg	Dressing – Ranch Mix, Dry  <b>Yield per pk _____</b> <b>Attach product info to verify Yield</b>				
<u>Delivery Dates:</u>							
9/21/16 2016							
<b>Approved: Foothill V400-JA190</b>							
yld				Vendor's minimum shipment:			
22.6615	280	Gal	Salad Dressing, Reduced Fat, oil content not less than 30% min weight by law. 4% egg yolk, Plastic Containers <b>Specify _____ % of Oil Content</b>  <b>Ingredient labels and Nutritional Data Required</b> <b>Attach product info to verify Red.Fat</b>				
<u>Delivery Dates:</u>							
1/11/17 140							
3/1/17 140							
<b>Approved: Kens 10061</b> <b>Not Approved: Superior Hy Value #32714</b>							
GI				Vendor's minimum shipment:			
22.6616	756	Gal	Picante Sauce, Mild Not chunky  <b>Approved: Pace, Santiago #82834, Casa Fiesta 08210 &amp; 08211 La Victoria, SA Farms 71354 &amp; 4854897 or Equal</b> <b>Not Approved: Salsa de Tejas, Paseo</b>  <b>Sample Required if not listed above</b>				
<u>Delivery Dates:</u>							
7/20/16 280							
11/9/16 280							
3/1/17 196							
gl				Vendor's minimum shipment:			



Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22-6647	252	5 gal	Pickles, Sliced Dill Hamburger Plastic Containers				
<u>Delivery Dates:</u>			Ct. _____	UPC Code		# cs per pallet	
10/12/16	144						
2/1/17	108						
5 Gl			Vendor's minimum shipment:				
22.6622	264	#10	Jalapeños, Sliced				
<u>Delivery Dates:</u>				UPC Code		# cs per pallet	
10/26/16	264						
cn			Vendor's minimum shipment:				
22.6624	672	Gal	Vinegar, White 50 grain				
<u>Delivery Dates:</u>				UPC Code		# cs per pallet	
8/3/16	132						
11/2/16	180						
1/11/17	180						
3/1/17	180						
Gl			Vendor's minimum shipment:				
22.6625	125	100/1.5oz	Syrup - packets				
<u>Delivery Dates:</u>			Sodium = 0mg Calories ≤ 120	UPC Code		# cs per pallet	
7/27/16	75						
11/4/16	75						
ea			Vendor's minimum shipment:				
22.6626	1,500	1000 ct/9g	Catsup, Tomato Packets				
<u>Delivery Dates:</u>			Must be ≤ 100mg sodium per serving	UPC Code		# cs per pallet	
7/27/16	300						
10/19/16	300						
12/14/16	300						
2/15/17	300						
4/5/17	300						
ea			Vendor's minimum shipment:				

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.6627	126	500 ct	Mustard Packets Must be ≤ 85mg sodium per serving				
<u>Delivery Dates:</u> 11/4/16 126			<b>Approved:</b> Heinz (Americana)	UPC Code		# cs per pallet	
ea				Vendor's minimum shipment:			
22.7705	250	16 oz	Chili Powder Packed in Labeled Plastic or tin container				
<u>Delivery Dates:</u> 9/14/16 125 1/18/17 125			<b>Approved:</b> DeCoty 70350, Tova 54675, Durkee <b>Not Approved:</b> Gel Spice, Majestic Spice Unistel #14596 <b>Sample Required if not listed above</b>	UPC Code		# cs per pallet	
Oz				Vendor's minimum shipment:			
22.7706	100	16 oz	Cinnamon – Ground Packed in Labeled Plastic or tin container				
<u>Delivery Dates:</u> 8/3/16 50 12/14/16 50			<b>Approved:</b> Texas Spice DeCoty, Gel Spice, Tova <b>Sample Required if not listed above</b>	UPC Code		# cs per pallet	
oz				Vendor's minimum shipment:			
22.7707	60	5#	Cocoa Packed in Labeled Plastic or tin container				
<u>Delivery Dates:</u> 9/21/16 60				UPC Code		# cs per pallet	
#				Vendor's minimum shipment:			
22.7710	150	16 oz	Comino, Ground Packed in Labeled Plastic or tin container				
<u>Delivery Dates:</u> 7/27/16 75 12/28/16 75			<b>Approved:</b> DeCoty, Gel Spice, Tova 49900, Texas Spice 294000 <b>Not Approved:</b> Majestic Spice <b>Sample Required if not listed above</b>	UPC Code		# cs per pallet	
Oz				Vendor's minimum shipment:			

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price	
22.7711	52	5#	Garlic Powder Packed in Labeled Plastic or tin container <b>Approved:</b> DeCoty 70653, Gel Spice Tova, Traders Choice <b>Not Approved:</b> Majestic Spice  <b>Sample Required if not listed above</b>					
<u>Delivery Dates:</u> 10/5/16 52				UPC Code	# cs per pallet			
Oz				Vendor's minimum shipment:				
22.7714	608	3#	Onions, Dehydrated Packed in Labeled Plastic or tin container <b>Approved:</b> DeCoty 70817, Gel Spice, Tova 58075, Durkee 55550  <b>Sample Required if not listed above</b>					
<u>Delivery Dates:</u> 7/20/16 228 11/6/16 228 4/5/17 152				UPC Code	# cs per pallet			
#				Vendor's minimum shipment:				
22.7717	200	16 oz	Pepper-Black, Ground Packed in Labeled Plastic or tin container <b>Approved:</b> DeCoty, Gel Spice, Tova Traders Choice, Unistel #14657 <b>Not Approved:</b> TexSpice  <b>Sample Required if not listed above</b>					
<u>Delivery Dates:</u> 10/5/16 50 12/28/16 50 2/1/17 50 4/5/17 50				UPC Code	# cs per pallet			
Oz				Vendor's minimum shipment:				
22.7718	50	16 oz	Pepper-Green Bell, Diced, Dehydrated Packed in Labeled Plastic or tin container <b>Approved:</b> DeCoty, Gel Spice, Tova Durkee 55710 <b>Sample Required if not listed above</b>					
<u>Delivery Dates:</u> 2/8/17 50				UPC Code	# cs per pallet			
Oz				Vendor's minimum shipment:				
22.7720	35	25#	Salt, Granulated Iodized					
<u>Delivery Dates:</u> 11/9/16 35				UPC Code	# cs per pallet			
Sk				Vendor's minimum shipment:				

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.7727	1,200	24 oz.	Gravy Mix – Pepper Country Style; Fat free, each package yields 1gallon <b>Yield per pk</b> _____ <b>Attach product info to verify Yield</b>  <b>Approved:</b> Morrison #7244 <b>Not Approved:</b> Tova #35370, Shawnee #10565  <b>Sample Required if not listed above</b>				
<u>Delivery Dates:</u>							
7/20/16 600							
12/28/16 600							
				UPC Code	# cs per pallet		
Yld	Vendor's minimum shipment:						
22.7728	78	13 oz.	Gravy Mix – Brown Dry, instant  <b>Yield per pk</b> _____ <b>Attach product info to verify Yield</b>  <b>Approved:</b> Morrison #7267 <b>Not Approved:</b> Tova #35490 Shawnee #10575, Lasco 21819  <b>Sample Required if not listed above</b>				
<u>Delivery Dates:</u>							
12/28/16 78							
				UPC Code	# cs per pallet		
Yld	Vendor's minimum shipment:						
22-7729	100	24/4 oz	Butter Flavored Granules				
<u>Delivery Dates:</u>							
10/12/16 100							
				UPC Code	# cs per pallet		
pkg	Vendor's minimum shipment:						
22.7731	450	18 oz	Mexican Seasoning, No Sodium  <b>Approved:</b> Durkee UPC#4760059285 <b>Sample Required if not listed above</b>				
<u>Delivery Dates:</u>							
7/27/16 100							
12/14/16 200							
				UPC Code	# cs per pallet		
pkg	Vendor's minimum shipment:						
22.7732	200	18 oz	Garlic Herb, No Sodium  <b>Approved:</b> Durkee UPC#4760059282 <b>Sample Required if not listed above</b>				
<u>Delivery Dates:</u>							
7/27/16 100							
12/14/16 100							
				UPC Code	# cs per pallet		
Pkg	Vendor's minimum shipment:						

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22-7742	114	3#	Base – Beef				
<u>Delivery Dates:</u> 7/13/16 57 12/28/16 57			Yield per pk _____ <b>Attach product info to verify Yield</b> Packed in Labeled Plastic or tin container Will accept 1# or 3# pack <b>Approved:</b> Flavor Glow 28250 <b>Sample Required if not listed above</b>				
Yld				Vendor's minimum shipment:			
22-7743	126	3#	Base - Chicken				
<u>Delivery Dates:</u> 7/13/16 63 12/28/16 63			Yield per pk: _____ <b>Attach product info to verify Yield</b> Packed in Labeled Plastic or tin container Will accept 1# or 3# pack <b>Approved:</b> Flavor Glow 28625 <b>Sample Required if not listed above</b>				
Yld				Vendor's minimum shipment:			
22.8803	3,000	3/2#	Chips, Nacho Triangles, Restaurant Style, Not Flavored, Salted, ≥50% Whole Grain				
<u>Delivery Dates:</u> Beginning 8/3/16 ship 300 cases once a month for a total of 10 shipments			<b>Ingredient labels and Nutritional Data Required</b> <b>Approved:</b> Rudy's #4004 <b>Sample Required if not listed above</b>				
#				Vendor's minimum shipment:			
22.8827	1,200	80/1.41	Puffed Rice Crispy Treats Whole Grain				
<u>Delivery Dates:</u> 07/27/16 100 Remaining ordered as Needed.			<b>Product and Nutritional Label Required</b> <b>Sample Required if not listed</b> <b>Approved:</b> Rice Krispie 11052				
ea				Vendor's minimum shipment:			
22.9900	120	2#	Coffee				
<u>Delivery Dates:</u> 7/27/16 120			<b>Approved:</b> DeCoty, Boston's Best, Superior; Rituals 359740 <b>Sample Required if not listed above</b>				
#				Vendor's minimum shipment:			

Reference Number	Qty.	Pack	Item Description	Brand & Product Code	Your Pack	Grade	Price
22.9902	125	96/1 oz	Tea Bags, Decaffeinated				
<u>Delivery Dates:</u> 12/14/16      125			<b>Sample Required</b>	UPC Code		# cs per pallet	
ea				Vendor's minimum shipment:			
22.9903	1,848	24 pk	Bottled Water – Non-flavored Plastic container with twist lid Minimum oz per bottle - 16.9 oz				
<u>Delivery Dates:</u> Beginning 8/15/16 ship 264 cases once a month for a total of 7 shipments				UPC Code		# cs per pallet	
btl				Vendor's minimum shipment:			
22.9906	5	12/1.5#	Hot Cocoa Mix				
<u>Delivery Dates:</u> 8/3/16      5			<b>Approved: Nestle Carnation #12242 ONLY</b>	UPC Code		# cs per pallet	
cs				Vendor's minimum shipment:			
22.9958	275	300/.75	Cheddar Fish Shaped Crackers ≥ 50% Whole Grain, Individual packages of .75 oz				
<u>Delivery Dates:</u> 7/27/16      75 10/5/16      50 12/28/16      50 2/1/17      50 4/5/17      50			<b>Approved:</b> Pepperidge Farm #18105, 300ct,  <b>Product and Nutritional Label Required</b>  <b>Sample Required if not listed above</b>	UPC Code		# cs per pallet	
Ea				Vendor's minimum shipment:			

<b>Candy Category</b>						
The items listed below will be awarded by category to a single vendor.						
Only brands and products specified will be approved.						
Reference Number	Qty	Pack	Product Name	Your Pack	Per Serv. Price	Case Price
22.9920	25	48/2.07	Snickers			
22.9921	10	48/1.69	M&M Plain			
22.9922	22	48/1.74	M&M Peanut			
22.9923	15	36/1.5	Reese's Cup			
22.9925	10	36/2.07	Starburst - Original			
New	10	36/1.9	Butterfinger			
22.9927	45	36/2.17	Skittles - Original			
New	10	24/2.1	Baby Ruth			
22.9929	12	36/2	Twix			
22.9930	3	36/2.13	3 Musketeers			
22.9931	13	24/1.61	Pay Day			
22.9937	4	36/1.5	Hershey Plain			

Reference Number	Qty	Pack	Item Description
22.2321	41,000 Total Needed	44/ 4.23	<p>100% Shelf Stable Fruit Juice; Grade A; Aseptic Juice Boxes with straw attached: Minimum of 4 oz serving; No sweeteners or preservatives.</p> <p>* This quantity may be adjusted to allow for truckload/drop shipment quantity purchasing. Truck loads will be communicated approximately 2 weeks before required.</p> <p><b>Approved Product:</b>  <u>Apple:</u> Juicy Juice #15794, Juice Bowl #90040, Apple &amp; Eve,  <u>Grape:</u> Juice Bowl #90042  <u>Orange/Tangerine:</u> Juice Bowl #90037  <u>Mango Swirl:</u> Juice Bowl UPC 4676700470</p> <p><b>Not Approved Product:</b>  <u>Grape:</u> Ardmore #62002  <u>Orange:</u> Ocean Spray #00324, Ardmore #62000  <u>Strawberry/Kiwi:</u> Juice Bowl #90034</p> <p><b>Sample Required if not bidding an approved product</b></p> <p>Brand: _____ Count per cs: _____</p> <p>Pallets/Truckload _____ Each pallet: _____ tier by _____ high</p>

<u>Quantity</u>	<u>Flavors</u>	<u>Pack</u>	<u>Full Truck Load Case Cost</u>	<u>Pack</u>	<u>1/2 Truck Load Case Cost</u>
13,000	Apple				
7,000	Grape				
14,000	Orange/Tangerine				
7,000	Mango Swirl				

**\*\* Bid prices will be extended by current usage to determine awarded vendor**

**PLEASE NOTE:**

- This bid will be awarded by line item unless specified as a category. Candy will be awarded by category.
- Failure to supply **ALL** product information as requested allows the District to reject that bid item.
  - o Nutritional Labels (must include Trans Fat Information)
  - o Ingredient Labels.
- Samples must be received by May 5, 2016. They must include a copy of the Nutritional Labels, and Ingredient Labels.
- Bids received without proper signature will not be accepted
- Please complete and return pages all pages indicated on the Check List on page 4.



Bid Item #	DELIVERY SCHEDULE Product	Order Unit	Bid Qty	August		Sept.-Oct.		Nov.-Dec.		Jan.-Feb.		March - May	
				Date	Qty	Date	Qty	Date	Qty	Date	Qty	Date	Qty
22.2201	Green Beans	6/#10	600			9/14/16	300	11/16/16	300				
22.2204	Beans - Pinto	6/#10	700	7/13/16	300	10/5/16	300	11/16/16	100				
22.2207	Carrots	6/#10	168			10/26/16	168						
22.2208	Corn	6/#10	250			9/21/16	250						
22.2210	Instant Potatoes	5# bag	2,800	Beginning 9/2/16 ship 350 bags once a month for total of 8 shipments									
22.2214	Tomatoes Diced	6/#10	480	8/31/16	96	10/5/16	96	12/7/16	96	2/8/17	96	4/5/17	96
22.2215	Tomato Paste, 6/#10	6/#10	144			9/7/16	144						
22.2301	Applesauce	6/#10	1,120	7/20/16	336	10/12/16	336			1/4/17	224	3/8/17	224
22.2302	Peaches	6/#10	1,400	7/20/16	280	9/28/16	280	11/16/16	280	1/11/17	280	3/22/17	280
22.2303	Pears	6/#10	784	7/27/16	84	9/14/16	196	11/2/16	196	1/18/17	196		
22.2304	Pineapple	6/#10	576			9/21/16	144	11/16/16	144	1/25/17	144	3/22/17	144
22.2308	Oranges, Mandarin	6/#10	576	7/20/16	192			11/9/16	192			3/8/17	192
22.4423	Tortilla - Flour	12 ct	4,170	First shipment 8/3/16 ship 600 pkg. Remaining ordered as needed.									
22.5502	Pasta - Spaghetti, WG, 20#	20#	200					11/2/16	100			3/8/17	100
22.5504	Pasta - Lasagna, 10#	10#	165	8/3/16	83			12/14/16	82				
22.5507	Pasta - Rotini, WG, 20#	20#	100			10/5/16	50			1/4/17	50		
22.5509	Rice - Brown, WG	25#	50									4/5/17	50
22.5510	Flour - White 25#	25#	460					12/14/16	260			3/2/17	200
22.5513	Flour, Whole Grain Wheat	25#	450	8/5/16	150	10/12/16	150			2/1/17	150		
22-5515	Cornmeal	25#	25	7/20/16	25								
22.5516	Sugar - Granulated, 50#	50#	350	7/27/16	100			11/2/16	125	2/8/17	125		
22-5517	Sugar - Brown, 25#	25#	65	7/27/16	65								
22.5518	Sugar - Powdered, 25#	25#	50			10/5/16	50						
22.5519	Yeast, 17.64oz	17.64 oz	380	7/13/16	80	10/12/16	160			2/8/17	140		
22.5531	Salad Oil	gallon	198					11/16/16	198				
22-5544	Milk - Powdered, 25#	25#	50							1/6/17	50		
22-5556	Pudding Cups-Chocolate		450	First shipment 7/27/16 ship 125 cases. Remaining ordered as needed.									
22.5561	Raisins, 144/1.5	144/1.5	400			10/7/16	200			2/1/17	200		
22.5562	Craisin, Strawberry 200/1	200/1	350			10/12/16	175					3/8/17	175
22.6600	Cheddar Cheese Sauce	#10	350	7/27/16	350								
22.6602	Cheese Sauce Mix	32oz	4,496	7/27/16	1528			12/14/16	1528			3/2/17	1440
22.6603	Coney Sauce	#10	1,225	7/20/16	250	10/19/16	250	12/7/16	250	2/1/17	250	4/5/17	225

Bid Item #	DELIVERY SCHEDULE Product	Order Unit	Bid Qty	August		Sept.-Oct.		Nov.-Dec.		Jan.-Feb.		March - May	
				Date	Qty	Date	Qty	Date	Qty	Date	Qty	Date	Qty
22.6610	Ranch Dressing	3.2 oz.pkg	2,016			9/21/16	2016						
22.6615	Salad Dressing	gallon	280							1/11/17	140	3/1/17	140
22.6616	Picante Sauce	gallon	756	7/20/16	280			11/9/16	280			3/1/17	196
22.6647	Pickles, sliced	5 gallon	252			10/12/16	144			2/1/17	108		
22.6622	Jalapeños	#10	264			10/26/16	264						
22.6624	Vinegar	gallon	672	8/3/16	132			11/2/16	180	1/11/17	180	3/1/17	180
22.6625	Syrup - packets	100/1.5 oz.	150	7/27/16	75			11/4/16	75				
22.6626	Catsup - packets	1,000	1,500	7/27/16	300	10/19/16	300	12/14/16	300	2/15/17	300	4/5/17	300
22.6627	Mustard - packets	500	126					11/4/16	126				
22.7705	Chili Powder	16 oz.	250			9/14/16	125			1/18/17	125		
22.7706	Cinnamon	16 oz.	100	8/3/16	50			12/14/16	50				
22.7707	Cocoa	5#	60			9/21/16	60						
22.7710	Comino/Cumin	16 oz	150	7/27/16	75			12/28/16	75				
22.7711	Garlic Powder	5#	52			10/5/16	52						
22.7714	Onions, Dried	3#	608	7/20/16	228			11/6/16	228			4/5/17	152
22.7717	Pepper - Black	16 oz.	200			10/5/16	50	12/28/16	50	2/1/17	50	4/5/17	50
22.7718	Pepper - Green Dry	5#	50							2/8/17	50		
22.7720	Salt	25#	35					11/9/16	35				
22.7727	Pepper Gravy Mix	pkg	1,200	7/20/16	600			12/28/16	600				
22.7728	Brown Gravy Mix	pkg	78					12/28/16	78				
22.7729	Butter Flavored Granules	pkg	100			10/12/16	100						
22.7731	Mexican Seasoning	16 oz	450	7/27/16	250			12/14/16	200				
22.7732	Garlic Herb	16 oz	200	7/27/16	100			12/14/16	100				
22.7742	Beef Base	3#	114	7/13/16	57			12/28/16	57				
22.7743	Chicken Base	3#	126	7/13/16	63			12/28/16	63				
22.8803	Nacho Chips	3/2#	3,000	Beginning 8/3/16 ship 300 cases once a month for a total of 10 shipments									
22.8827	Rice Krispie Treats, 80ct	80/1.41	1,200	First shipment 7/27/16 ship 100 cases. Remaining ordered as needed.									
22.9900	Coffee, 2#	2#	120	7/27/16	120								
22.9902	Tea, Decaffeinated	96/1 oz	125					12/14/16	125				
22.9903	Bottled Water	24/16.9 oz.	1,848	Beginning 8/15/16 ship 264 cases once a month for a total of 7 shipments									
22.9906	Hot Chocolate	12/1.5#	5	8/3/16	5								
22.9958	Cheddar Fish Crackers	300 ct.	275	7/27/16	75	10/5/16	50	12/28/16	50	2/1/17	50	4/5/17	50

Bid Item #	DELIVERY SCHEDULE Product	Order Unit	Bid Qty	August		Sept.-Oct.		Nov.-Dec.		Jan.-Feb.		March - May	
				Date	Qty	Date	Qty	Date	Qty	Date	Qty	Date	Qty
22.9920	Snickers	48 ct	25	8/3/16	25								
22.9921	M & M Plain	48 ct	10	8/3/16	10								
22.9922	M & M Peanut	48 ct	22	8/3/16	22								
22.9923	Reese's Cup	36 ct	15	8/3/16	15								
NEW	Butterfinger	36 ct	10	8/3/16	10								
22.9925	Candy - Starburst Original	36 ct	45	8/3/16	45								
22.9927	Skittles - Original	36 ct	20	8/3/16	20								
NEW	Baby Ruth	24 ct	10	8/3/16	10								
22.9929	Twix	36 ct	12	8/3/16	12								
22.9930	3 Musketeers	36 ct	3	8/3/16	3								
22.9931	Pay Day	24 ct	13	8/3/16	13								
22.9937	Hershey, Plain	24 ct	4	8/3/16	4								
22.2321	Juice - shelf stable	44/4.23	41,000	<b>Juice products will be ordered in Truckload quantity shipments. Flavors may be combined to meet truckload minimum shipments. First delivery August 22, 2016 3,080 cases</b>									