SAN ANGELO ISD VOLUNTEER APPLICATION INSTRUCTIONS

Thank you for your interest in becoming a volunteer in San Angelo ISD. To complete the online VIPS application, follow these steps:

- Go to the district's website, <u>www.saisd.org</u>
 Click on the link titled "Volunteers in Public Schools" found under the "Community" tab at the top of the page.
- 2. Click the button labeled Click here to apply.
- 3. You will now see the "San Angelo ISD Volunteer Application". Read the instructions on the screen and click Next to continue through each page of the application. Required fields are marked with an asterisk. Please be sure to fill out each page completely and accurately. Incomplete applications will not be accepted.
- 4. Upon completing the application, you will receive a confirmation email letting you know that your application has been received and is being reviewed. If your application is approved, you will be notified in a separate email.

For assistance with filling out the application, please call the SAISD Communications Department, 8:00 AM til 5:00 PM school days: 947-3838, x 524.

Applications will be processed in the order received. Applications received during high volume times such as the beginning of the school year may require additional time to process. Once your application is completed, please direct any inquiries regarding your volunteer status to your campus office.